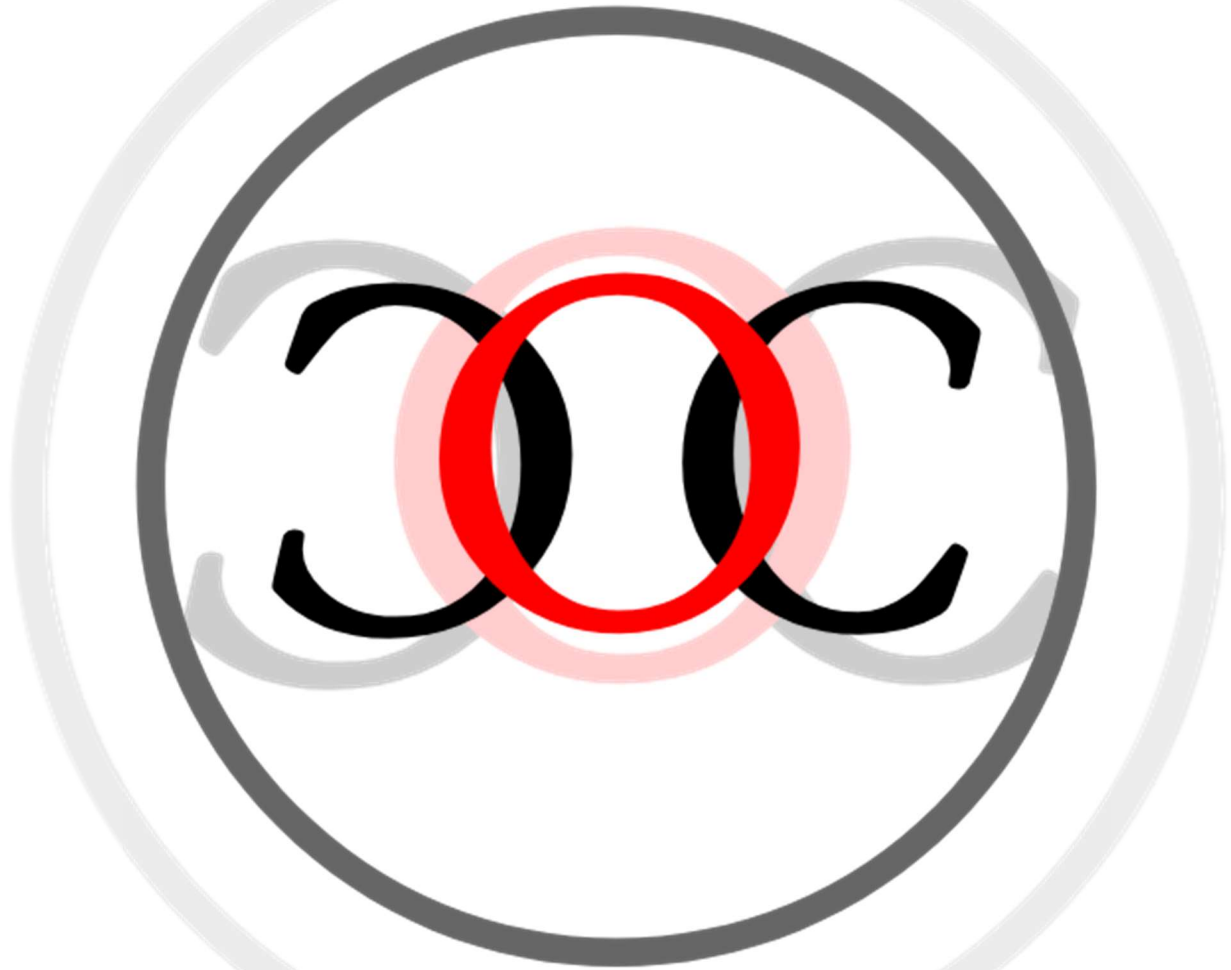


Crystal Clean Organizing LLC

Volunteer Application

The mission of Crystal Clean Organizing LLC is to implement Cleaning and lean six sigma to provide healthier shelters and other establishments to the community in need to help build confidence in health and cleanliness.



Volunteers are essential to Crystal Clean Organizing LLC. Without our Volunteers and Sponsors, we would not be able to make our communities healthier and cleaner. Our power to keep the community a clean place is directed by the help of our volunteers and sponsors.

Crystal Clean Organizing LLC

Volunteer Application

Name: _____

Today's

Date: _____

Date available to start volunteering: _____

Days and hours available to volunteer:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

I'd be most interested in: (Mark all that apply)

- Ongoing Volunteering work (A regular commitment on a scheduled basis)
- Short Missions I can accomplish in just a few hours (2-4 Hours at a time)
- Missions I can be creative in
- Open to all Missions
- Open to giving essential classes (Financial Literacy, Business, etc.)

What would you like to do in Crystal Clean Organizing LLC's community service volunteer program? (Mark all that apply)

- Becoming a part of our sanitation team.
- Assembling essential packages for the community in shelters
- Trash Removal Teams
- Organizing Teams
- Donating (Clothes/shoes, Soap, hand sanitizer, etc.)
- Sponsorships (Helping maintain and have the equipment to ensure the continued ability to offer free services)
- Help to plan, promote, and execute events that strengthen the community.

Why are you interested in volunteering with Crystal Clean Organizing LLC?

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Volunteer Code of Ethics and Rules

- Smoking or use of tobacco on any site is prohibited when volunteering with Crystal Clean Organizing LLC
Using or possessing or being under the influence of alcohol or illegal drugs will not be tolerated.
- Volunteers must treat people of all races, religions, and cultures with respect and consideration.
- Volunteers shall not use profanity
- Monetary and gifts of any kind to or from volunteers are prohibited.
- Volunteers must be free from physical and psychological conditions that may affect the mission/member participants' health, including fever and contagious conditions.
- Volunteers will portray a positive characteristic that represents Crystal Clean Organizing LLC by maintaining a positive attitude, respect, and integrity.
- Theft or inappropriate removal or possession of Crystal Clean Organizing LLC property will result in the dismissal of the volunteer.
- Creating disturbance on any site of missions and programs working with Crystal Clean Organizing LLC will be cause for dismissal of volunteer.
- Not following safety and training rules will cause the dismissal of the volunteer.
- Not following the statements of the volunteer code of ethics and rules, and other information provided in this document or the VMT will be cause for dismissal.

Volunteer policies and procedures

Record Management: The Volunteer management office maintains records on each volunteer throughout Crystal Clean Organizing LLC. Records include dates and times of volunteer service, duties performed, training attended, awards, and recognitions received. Volunteer records including volunteer application and background checks are confidential. Volunteers are responsible for submitting and updating information contained in their files to the Volunteer management office.

Dress Code: Volunteers are representatives of Crystal Clean Organizing LLC and are responsible for maintaining and presenting a positive image. Volunteers will be given a name tag and CCO PRO VOLUNTEER shirt, Coverall, Vest, or Hat to wear at all volunteering functions to represent the company.

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Attendance & Time: Volunteer attendance is important to the functions of our missions. Volunteers should notify the VMT (Volunteer Management team) in advance when they will not be able to attend a mission or program so that we can replace mission volunteers or reschedule programs.

Change of Placement: A volunteer may request to change their missions or program at any time. The volunteer will need to fill out the proper paperwork and receive the necessary training before starting the new mission or program.

Training: Volunteers receive training as a part of their volunteer service with Crystal Clean Organizing LLC. All volunteers must complete an orientation, and on-site training, and participate in any classes necessary to complete missions.

Volunteer Orientation provides an overview of Crystal Clean Organizing LLC to go over selected missions and programs. The orientation is designed to give volunteers the proper information, policies, and other information about being a volunteer with Crystal Clean Organizing LLC. Orientation will be given within the first month of the volunteer beginning their missions.

Volunteer training will include proper steps, functions, safety, and beyond needed to complete missions and programs safely and properly.

Youth Volunteer or learning: Volunteers, under 18 must have the written consent of a parent or guardian before volunteering. Students volunteering for service-learning credit hours for their school must submit their school's name and contact information before volunteering.

Recognition: Crystal Clean Organizing LLC sponsors recognition events for volunteers to highlight the contributions of the volunteer to CCO. Continuing recognition is vital and will occur often.

Return of Property: Volunteers are responsible for Crystal Clean Organizing LLC property which includes all materials, equipment, keys, files, codes/passwords, vehicles, and any other information or supplies to complete a mission or program issued to the volunteer possession or control. All Crystal Clean Organizing LLC property must be returned once the mission and program are completed each time. Property not returned to Crystal Clean Organizing LLC will take actions deemed appropriate to recover or protect its property.

Competing with Crystal Clean Organizing LLC: No volunteer shall prevent or hinder Crystal Clean Organizing LLC from lawfully competing with others or diverting business or personnel from Crystal Clean Organizing LLC.

Inside Information: Inside information should not be used either to gain advantage for oneself, a close relative, or another organization or for any other purpose not specifically approved by Crystal Clean Organizing LLC.

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Making of statements: No volunteer shall use Crystal Clean Organizing LLC stationary or any title of Crystal Clean Organizing LLC or refer to Crystal Clean Organizing LLC or misidentify him or herself as an employee of Crystal Clean Organizing LLC thereof in connection with any matter as to which he or she is not authorized as a representative of Crystal Clean Organizing LLC and express an opinion on its behalf.

Crystal Clean Organizing LLC volunteer acknowledgment

Please read carefully before signing

I hereby certify that the information provided on this application is accurate to the best of my knowledge and subject to verification by Crystal Clean Organizing LLC. I authorize schools, persons, and any others named on this application to provide Crystal Clean Organizing LLC (its authorized representatives, or employees) with any relevant information that may be required to arrive at a volunteer placement decision and hereby release any such schools, persons, and any others named on this application from any liability which they might otherwise incur as a result. I understand that any misrepresentation or omission of a material fact on my application may be justification for my refusal of placement.

If I volunteer, I understand that all volunteers are subject to dismissal at the discretion of Crystal Clean Organizing LLC. If, in the event, I choose to cease volunteering I am free to do so at any time.

I understand as a volunteer, that I am not an employee of Crystal Clean Organizing LLC and understand and agree that I will not receive any compensation for benefit nor be eligible for any coverage under the NC worker's compensation Laws. I fully understand that I am solely responsible for any injuries incurred while volunteering with Crystal Clean Organizing LLC.

I also understand that, if selected to volunteer, any misrepresentation made by me completing this application shall be considered as sufficient cause for my dismissal without advance notice.

I understand that this form does not guarantee me a position as a volunteer with Crystal Clean Organizing LLC. I must meet all stated conditions required for the position for which I am asking to be considered.

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I consent to be photographed and allow Crystal Clean Organizing LLC's use of myself and/or my minor child at its sole discretion.

I have read the above statement and accept the same condition of my placement with Crystal Clean Organizing LLC.

Printed Name of Volunteer: _____

Volunteer Signature: _____

Date: _____

If a volunteer is under 18 years old, then parents must read and sign below.

I understand as my child is a volunteer, that my child is not an employee of Crystal Clean Organizing LLC and understand and agree that my child will not receive any compensation or benefit nor be eligible for any coverage under the NC Workers Compensation Laws. I fully understand that I am solely responsible for any injuries incurred by my minor while volunteering with Crystal Clean Organizing LLC.

Printed Name of Parent/Guardian: _____

Signature of Parent/Guardian : _____

Date: _____